

Terms Used	Definition
Ability to benefit	A concept that defines a student or potential student as an individual who can achieve academically positive outcome from participation in educational programs and/or classes offered by the institution.
Academic Probation	The second consecutive term that the current or cumulative GPA falls below 2.00, or if the student has attempted 36 credits total, or more, and has a GPA under 2.00, or over 50% of courses or credits aren't completed successfully, the student will be placed on academic probation.
Academic Suspension	The third consecutive term that the current or cumulative GPA falls below 2.00, or over 50% of courses or credits aren't completed successfully, the student will be placed on academic suspension. The second consecutive term if the student has attempted 36 or more credits. ** Suspension status normally limits a student to taking from 0-8 credits and an electronic hold is put on the student's file.
Academic Warning	The first term the GPA falls below 2.00, or over 50% of courses or credits aren't completed successfully, the student is placed on academic warning.
Academic Year	4 quarter sequence beginning in Summer and ending in Spring.
Admission	Approval to register or enroll.
Adult Continuing Ed	[Previously Self-Improvement] These are only health/fitness, safety and workforce courses as provided by the Oregon Legislative Assembly's 2002 Fifth Special Session. These are courses which do not lead to a baccalaureate degree. As a general rule, these courses are designed to serve as parts of programs of study for adults and are planned to aid the student in attaining an optimum degree of self-development in the areas listed above.
Adult High School Diploma	Students released from compulsory school attendance by the school district with authority to do so or they reach the age of 18. The students are taking credit courses.
Apprenticeship:	A minimum of 2000 hours in a skilled trade customarily learned in a practical way through related training and work on-the-job.
At Risk	Has one or more of the following characteristics: * Is taking or is placed at a pre-college level course * Has a documented disability * First generation student * Is presently or has been in the last 5 terms on academic warning, probation or suspension * No standard high school diploma earned (self declared)
Attendance	For purposes of reporting: Enrollment in a course beyond the drop period for that course. (The drop period may be variable.)
Audit	Taking a credit class without being required to participate fully in the class activities (taking tests or doing homework). Classes taken under audit status do not count as credits attempted in Financial Aid calculations and the AU status does not count in calculating GPAs.
Certificate Seeking	A self reported category in which a person formally declares within the information system that they seek the satisfactory completion of a specific program less than two years at Blue
Class and Course	Are equivalent terms.
Co requisite	A course or activity that is required to be taken simultaneously with the course described.
Cohort	A group, regardless of size, of individuals that can be identified by at least one identifiable characteristic.
College Level Class	Credit-bearing courses that can be used or are required for any degree or certificate.
College Preparatory	A BMCC College department composed of classes and activities related to ESL, ABE, GED, AHS, Credit Retrieval, PSR up to the "60" level and tutoring.
Credit Retrieval	Students are concurrently enrolled high school students who have failed the given course at their high school and are enrolled in a BMCC course with similar content. These are non-credit courses that may count toward their high school diploma at their High School's discretion.
Curriculum	An organized program of study.
Declared Disability	A voluntarily self-reported status that may qualify a student for reasonable accommodations.
Degree seeking	A self reported category in which a person formally declares within the information system they seek the satisfactory completion of a specific two year degree at Blue Mountain Community College.
Developmental Ed	an OCCURS defined category Composed of five types of instruction: ESL English as a Second Language ABE Adult Basic Education GED General Educational Development (high school equivalency) AHS Adult High School (yields High School diploma) PSR Post-secondary Remedial
Distance Education	The delivery of instruction to students located throughout the district, state, nation, and the world using a variety of technologies and telecommunications networks. Delivery systems include interactive television (ITV), video recorded instruction, online instruction, independent study, and hybrid courses.
Drop	To unenroll within a designated period set by procedure. "Unenrollments" disappear from the students record and are no longer counted as an enrollment in the course.
Dual Credit	Students at a public High School that has an articulation agreement with BMCC may meet the educational requirements of both the high school and a college-level BMCC course if they are enrolled for dual credit.
Dual Enrollment	Through dual enrollment, students at participating high schools may take BMCC classes and earn credit toward high school graduation and a college degree at the same time.
Enrollment	The placement of a student within a credit or non credit course. Enrollment and registration are interchangeable from a student standpoint. From an institutional standpoint, registration is the process of enrollment and enrollment is a status.
Expanded Options	Refers to students eligible under SB 300.
Financial Aid	Title IV federal aid which includes: Pell grant, Stafford loans, SEOG, Plus Loans, work study, and student support services grant.

Financial Aid probation	Status given to a student that has been awarded financial aid (federal or state) and whose completion of credits falls within the following completed credit ranges: Credits Attempted Completed Credits 1 - 5 74 - 50% 6 - 8 3 - 4 9 - 11 5 - 6 12 or more 6,7,8 And whose cumulative GPA falls within the following cumulative GPA ranges: Hours Attempted GPA 1-16 credits 1.50 - 1.69 17-32 credits 1.70 - 1.84 33-48 credits 1.70 - 1.99 49+ credits 1.85 - 1.99 Students placed in this status maintain their eligibility for federal and state aid.
Financial Aid Withheld	Status given to a student that has been awarded financial aid (federal or state) and whose completion of credits falls within the following completed credit ranges; Credits Attempted Completed Credits 1 - 5 < 50% 6 - 8 < 3 9 - 11 < 5 12 or more < 6 And whose cumulative GPA falls within the following cumulative GPA ranges: Hours Attempted GPA 1-16 credits 0.00 - 1.49 17-48 credits 0.00 - 1.69 49 + credits 0.00 - 1.84 Students placed in this status loose their eligibility for federal and state aid and must appeal to be reinstated.
Financial Assistance	All public or private assistance provided to the student.
First generation	Neither parent has achieved a two year degree or higher.
First time	Initial enrollment in any class.
First Year	Certificate, degree or module seeking student who has less than 45 quarter hours completed.
First year programmatic student	A degree, certificate or module seeking student who has completed 45 quarter hours or less in their declared degree program.
Fiscal Year	July 1 - June 30.
Freshman	Has completed less than 45 quarter hours.
FTE calculation (Oregon)	Number of students in course X number of hours the course meets per term / 510 hours. The 4th week calculation is not a count of 4 weeks of FTE as of the end of the 4th week, it is a projection of what the end of the term FTE will be based on what has been entered by the end of the 4th week. In other words, it's a statement that says "Assuming everything remains exactly as it is right now, this what the end of term FTE will be."
Full time	A student enrolled in 12 or more credits in any one term as of the OCCURS FTE date. (Note: the Financial Aid and Veterans definitions may differ.)
Grade	A mark indicating a degree of academic accomplishment.
Graduation	Completion of a degree, certificate, or module.
Horizontal Transition	Moving from one program to another.
LDC: Lower Division Collegiate	Courses which parallel the offerings of the first two years of the four-year institutions and carry regular college credit.
Minor	Under the age of 18 (see also "Under Age Student".)
Module seeking	An individual seeking to successfully complete a specific set of credit coursework leading to neither a degree or certificate. An example is the Oregon Transfer Module.
Non-reimbursable:	Hobby and recreational courses for which no state reimbursement is provided. Non-Credit Humanities, Social Science and Sciences became non-reimbursable in 2002. Open Labs and other non-direct instruction experiences are also non-reimbursable.
Non-traditional student	Those students in credit classes or developmental ed classes not fitting the traditional student definition.
Occupational Supplementary Courses	Programs and courses designed for individuals who have already entered an occupation but seek to improve their occupational and knowledge in order to achieve employment stability or advancement. Courses must meet a minimum of one hour, but not more than 210 clock hours. The list includes numbers 009.000-009.999.
Oregon FTE Category descriptions Lower Division Collegiate	Lower Division Collegiate (LDC): Courses included in the Oregon State System of Higher Education and Community College Common Course Numbering list. It includes Alpha-Numeric prefixes with number 100-299. The list includes Classification of Instructional Programs (CIP) code number, credits, hours, date of approval and the originating college.
Oregon FTE Category descriptions Occupational Supplementary Courses	Occupational Supplementary Courses: Programs and courses designed for individuals who have already entered an occupation but seek to improve their occupational knowledge in order to achieve employment stability or advancement. Courses must meet a minimum of one hour, but not more than 210 clock hours. The list includes numbers 009.000-009.999

Oregon FTE Category descriptions Adult Continuing Education (ACE)	<p>Adult Continuing Education (ACE): The Catalog of Adult Continuing Education (ACE), formerly known as the Catalog of Other Reimbursable Courses, encompasses a wide variety of non-credit courses in workforce development, health, and safety. Course numbers range from 000.500-000.999. Eligible courses must support the Oregon Benchmarks (Oregon Progress Board) in the following areas: economy, education, civic engagement, social support, and public safety and</p> <ul style="list-style-type: none"> *Be at least 6 hours on a single topic *Have direct instruction: dedicated faculty, structured learning experiences, and a curriculum (syllabus, course outline, etc.) *Be specifically designed for adults 16+ years. *Be Independent of professional technical or lower division curriculum * Workforce-courses designed to help people succeed in the workplace *(Basic) Literacy Skills: pre collegiate skill building instruction for adults (e.g. remedial math and writing. Academic courses numbered under 100.) *Languages: conversational foreign languages and American Sign Language *Life Skills: courses that build personal and interpersonal, parenting, college success, and financial skills (e.g. life transitions, financial management) *Technology: instruction dealing with the use and operation of computers and software, PDAs, Geographic Information Systems (GIS) *General Workforce: Anything that emits the intent, but doesn't fall into the other categories *Health and Safety; courses that promote safety and health practices over a lifetime *Health: fitness courses, yoga, First Aid/CPR, nutrition, and general health topics
Part time student	A student enrolled in less than 12 credits in any one term as of the OCCURS FTE date. (Note: the Financial Aid and Veterans definitions may differ). Would include students defined for FA purposes as less than half time, half time and ¾ time students.
Persistence	Student attendance in at least one credit course during any 5 of 8 consecutive terms.
Post Secondary Remedial	OCCURS definition: Classes offered to students whose entry level skills indicate they are not sufficiently prepared for all college level classes. Reading, writing, math, study skills and other pre-college classes are PSR. In practice this can refer to any credit bearing course under the 100 level.
Preparatory	An OCCURS defined category of courses/programs which prepare students to enter a professional technical program.
Prerequisite	A course or instructional program that students are expected to complete successfully as a necessary requirement before they are permitted to enroll in another course or instructional program that is more advanced.
Productive Persistence	Attendance in at least one credit course during any 5 of 8 consecutive terms with earned grades of a grade point of 2.0 or better.
Professional Technical:	OCCURS definition Includes Preparatory, Supplemental and Apprenticeship. Professional Technical is a degree, certificate, program or set of courses that emphasize "hands-on" applied skill sets around a specific set of industry requirements for a given occupation or set of occupations.
Quarters	Each quarter will be defined individually according to the academic calendar so that all days of the fiscal or academic year are included within one of the 4 quarters. The financial quarter may or may not equal an academic quarter. All financial quarters will be numerical. Academic quarters will reflect the season in which it begins. If a break occurs at the point where 2 quarters meet, the break or vacation will become a part of the following quarter.
Registration	The placement of a student within a credit or non credit course. Enrollment and registration are interchangeable from a student standpoint. From an institutional standpoint, registration is the process of enrollment and enrollment is a status.
Retention	Institution retains when student attends in any two consecutive terms.
Retention Non-sequential quarterly	Institutional attendance of any two terms in one academic year.
Retention: Sequential Term	Institutional attendance in any two consecutive terms.
Retention: Annual	Institutional attendance in any term of an academic year and in any term of the following academic year (can be both sequential and non-sequential and must be defined).
Second year	Certificate, degree or module seeking student who has more than 45 quarter hours completed.
Second year programmatic student	A Certificate, degree, or module seeking student who has completed 45 or more quarter hours in their declared degree program.
Section	A specific offering during a designated time and/or place of a given course or class.
Sequence	Series of related courses or classes.
Sessions	Sub-components of a class or course.
Sophomore	Has completed 45 or more quarter hours.
Student	Any individual who is enrolled in any course offered by the college.
Student Academic Start date	The first term of the most recent academic activity (credit or non-credit courses) aiming toward a module, certificate, degree, or transfer to a 4 year institution.
Student Start Date	The first known date that the student is exposed to the programmatic activity.
Successful transition	Completing everything on the first level, then moving to the second level and successfully completing on the next level.
Supplemental:	Courses which students can take to improve or upgrade themselves in their current career field.
Term	Academic Quarter.
Traditional Student	A student who is between the ages of 18 and 22 years old taking credit bearing courses and has received a high school diploma.
Under Age Student	Any student under the age of 18 (see also "Minor").
Vertical Transition	Movement to the next level within or between one academic program; completing all the required coursework in a module, certificate, degree or competency and moving to the next level.
Withdraw	A formal student action that results in a grade of W. W is a grade which is not academically punitive.